

Balcombe Parish Council

There will be the Annual Meeting of Balcombe Parish Council on
Wednesday 20 May at 8.00 pm in Bramble Hall
Rosemary Robertson Clerk to the Council
All interested parties are invited to attend

AGENDA

1. Election of Chairman & to receive Chairman's Acceptance of Office
2. Election of Vice Chairman
3. Cllrs Declaration of Acceptance of Office & undertaking to observe Code of Conduct
4. Public Participation
5. Declaration of personal or prejudicial interest (forms to be returned)
6. Apologies for absence
7. Election of Responsible Financial Officer
8. Membership of Working Groups & Election of Group Leaders
 - a). Financial
 - b). Neighbourhood Planning, Housing & Environment
 - c). Oil Exploration
 - d). Safety & Security
 - e). Young People
 - f). Traffic Matters/Rail
 - g). Local Societies/Facilities & Amenities
 - h). Bramble Hall
9. To approve Minutes of the Meeting held on 22 April 2015
10. Appointment of Victory Hall Management representative
11. Formal appointment of two representatives to the West Sussex ALC Ltd
12. To nominate a representative to the Friends of St. Mary's Trustee Committee
13. Update on Neighbourhood Plan
14. To approve the payment of £2,500 to Balcombe Youth Club representing 14/15 grant.
15. To approve the payment of the Recreation Ground rental for Balcombe Fete c£175
16. Matters currently being pursued, report from the Clerk
17. Urgent Matters
18. Financial
 - a). To approve Cash Book Receipts & Payments for April 2015
 - b). To confirm the appointment of Internal Auditor for 2015/16
 - c). To sign off Annual Return for submission to external auditor, Littlejohns.
 - d). To review Budget for 2015/16
 - e). To appoint Sub Committee to carry out annual review of Council's internal control systems
 - f). To appoint cheque signatories
19. Planning – to consider the following applications
For representation by 29 May, 5 June
DM/15/1760 Solstice House, London Rd, RH17 6HT - Conversion of roof space. Construction of dormers to the rear roof slope. Installation of roof lights to the front
DM/15/1809 Land Adj. To St Agnes, Bramble Hill RH17 6HR - Erection of detached dwelling and detached garage
20. Planning – to consider late applications received after publication of Agenda
21. Correspondence
22. Exchange of Information

THE NEXT MEETING OF THE COUNCIL
WEDNESDAY 17 JUNE 2015 IN BRAMBLE HALL